

PROFESSIONAL EXPERIENCE

HR Specialist & Recruiter

TSM Energy (Titan-2 Group) · Akkuyu Turkey · 2022 - Present

- End-to-end talent acquisition for General Construction Management: sourcing, interviews, security clearance, and onboarding.
- Daily coordination across HR, security, transport, and technical teams to meet construction hiring deadlines.
- Remote HR support: Hadron Collider initiative, Smolensk & Kursk NPPs.
- Founded English club; delivered 7-8 team-building events in 2025.

Documentation Verification Analyst

Construction & Infrastructure Russia · 2020 - 2022

- Quality-controlled technical document packages and corrected inconsistencies prior to client submission.
- Deep immersion in large-scale infrastructure workflows — direct bridge into Akkuyu HR role.

English Language Teacher

Beijing English Training Center · China + Russia · 2018 - 2022

- Oxford Curriculum instruction, ages 3-11 (Beginner-A1), interactive whiteboards. Beijing & Shenzhen 2018-2019.
- Russia 2020-2022: built private student cohort from zero; scaled and referred overflow to support a colleague's income.

Flight Attendant

UTair Aviation · Moscow Vnukovo Russia · 2014 - 2018

- Safety briefings, emergency checks, cargo documentation, VIP service, and crew coordination on domestic + international routes.
- Managed in-flight medical emergencies and unplanned diversions. Five China route cycles — cultural foundation for Beijing move.

Sales Associate & Team Coordinator

Women's Apparel Retail Samara, Russia · 2011 - 2014

- Structured onboarding in sales, product flow, and customer communication.
- Informal team coordination during high-traffic periods; consistent reliability recognized by management.

CORE SKILLS

HR & PEOPLE OPERATIONS

- Talent Acquisition
- Onboarding Coordination
- Security Clearance Liaison
- People Programs & Events

COMMUNICATION

- Cross-Cultural Communication
- Training Delivery
- Active Listening
- Conflict De-escalation

OPERATIONS & EXECUTION

- Technical Documentation QC
- Multi-Dept Coordination
- Independent Execution
- Remote Team Support

LANGUAGES

Russian

Native

English

B2 Professional

Turkish

A1 — Elementary

COUNTRIES WORKED

Russia · China · Turkey

+ Extended stay: India

EDUCATION & CREDENTIALS

AVIATION OPERATIONS

UTair Aviation (2014 - 2018)

ENGLISH INSTRUCTION

Oxford Curriculum, Beijing (2018 - 2019)

CURRENT STUDY

Buddhism & Philosophy (English-medium)

Dharamsala, India — 2026